

CENTRAL FLORIDA REGION LOCAL EMERGENCY PLANNING COMMITTEE

DeSoto, Hardee, Highlands, Okeechobee, and Polk Counties



Quarterly Meeting Agenda
November 14, 2024 | 9:30 A.M.

IN PERSON

Polk County Landfill Solid Waste
10 Environmental Loop S
Winter Haven, FL 33880

VIRTUAL VIA MICROSOFT TEAMS

[Click here to join the meeting](#)

Meeting ID: 251 045 001 720

Passcode: x4B4wD

Or Call in (audio only)

[+1 929-341-2308,,954853754#](tel:+19293412308954853754)

United States, New York City

Phone conference ID: 954 853 754#

1. Call to Order

- a. Pledge of Allegiance
- b. In Person and Virtual Attendance

2. Approve Draft August 1, 2024, Central Florida LEPC Meeting Minutes (attached)

3. Old Business

- a. None

4. New Business

- a. Presentation by Polk County Landfill staff (a landfill tour will follow the meeting; however, you must RSVP to Curtis)
- b. CF-LEPC Region's Pipeline Operators Group Presentation
 - i. Gulfstream Natural Gas - James Villarreal
 - ii. Sabal Trail Transmission – Erica Jacobson
 - iii. Florida Southeast Connection – Travis Emerson
 - iv. Florida Gas Transmission – Wes Allen
- c. Lithium-Ion Symposium Recap
- d. 2025 CF-LEPC Meeting Dates/Times
 - i. February 13, 2025
 - ii. May 22, 2025
 - iii. August 14, 2025
 - iv. November 20, 2025
- e. Incident Report(s) Discussion for the Region

5. Subcommittee Reports

- a. Membership
 - i. Jasson Drinkard, Alternate, FDEP
 - ii. Devin Duncan, Primary, Global Environmental & Industrial Response

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- iii. Gary Doyen, Primary, AOC
 - iv. Justin Straka, Primary, Lineage Logistics
 - v. Lane Schneider, Primary, Hardee County Emergency Management
 - vi. William Stiles, Primary, FDOH-Okeechobee
- b. State Emergency Response Commission (SERC) for Hazardous Materials
- i. Cancelled their October Meeting due to the recent hurricanes
 - ii. Next SERC, TTF, and LEPC Chairs and Coordinators Meetings
 - 1. SERC's Training Task Force – January 13, 2025 in Daytona Beach, FL
 - 2. SERC's LEPC Chairs and Coordinators – January 13, 2025 in Daytona Beach, FL
 - 3. SERC – January 14, 2025 in Daytona Beach, FL
- c. Training
- i. 2025 Hazardous Materials Training Symposium, January 14-17, 2025, Daytona Beach
 - ii. Upcoming Florida Division of Emergency Management Training Calendar
<https://trac.floridadisaster.org/trac/trainingcalendar.aspx>
 - 1. Old FDEM Region 4
 - a. See attached list
 - 2. Old FDEM Region 6
 - a. See attached list
 - iii. TRANSCAER
<https://www.transcaer.com/training/training-events/us-fl>
 - 1. No trainings in Florida currently.
- 6. Comments from Members/Public – Please announce yourself before you speak**
- 7. Next CF-LEPC Meeting**
- a. February 13, 2025 at 9:30am – Location TBD
- 8. Adjourn**

CENTRAL FLORIDA REGION LOCAL EMERGENCY PLANNING COMMITTEE



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CHAIRMAN: Dan Bartle
VICE-CHAIR: Codi Donahoe

Quarterly Meeting Minutes August 1, 2024, at 9:30 a.m.

Virtual at Microsoft Teams

In-Person at Polk County Fire Rescue Training Classroom; 2472 Clower Ln. Bartow, FL 33830

1. Call to Order

A. Danial Bartle called the meeting to order followed by the Pledge of Allegiance.

B. Those in attendance both online and in person included:

Category	Name	Agency
Community Groups	Mary Hartney	FL Fertilizer & Agrichemical Association
Facility Owners and Operators	Eileen Nutt	Mosaic Fertilizer, LLC
Facility Owners and Operators	James Villarreal	Gulfstream Natural Gas
Facility Owners and Operators	Jenna Downing	Westlake Epoxy
Facility Owners and Operators	Joe Noel	Florikan ESA, LLC
Firefighting	Brett Hogan	Highlands County Fire Rescue
Firefighting	Codi Donahoe	Polk County Fire Rescue
Health	Kevin King	FL Dept. of Health – Hardee County
Education	Dan Bartle	Florida Polytechnic University
Interested Citizen	Tim Bennett	RISC-Risk/Insurance Consulting
Local Option	Kelly Gibbs Winiarz	Cybersecurity & Infrastructure Security Agency (Dept. of Homeland Security)
Local Option	Matt Currie	Cybersecurity & Infrastructure Security Agency (Dept. of Homeland Security)
Local Option	Robert “Bing” Crosby	Cybersecurity & Infrastructure Security Agency (Dept. of Homeland Security)
Staff	April Dasilva	LEPC Staff
Staff	Curtis Knowles	LEPC Staff
Staff	Jerri Sackett	LEPC Staff
Public	Burt McKee	Polk County
Public	Chad Jorgensen	DeSoto County Fire Rescue
Public	Gary Doyen	AOC

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Public	Jenn Brandow	FDOH - Polk
Public	Kathy Randall	Arkema
Public	Luke Garard	Duke Energy
Public	Paul Shannon	Polk County Fire Rescue
Public	Sean McGinnis	Lakeland Electric
Public	Travis Emerson	Florida Southeast Connection

2. Approve Draft May 23, 2024, Central Florida LEPC Meeting Minutes

Actions Requested:	Approve Draft May 23, 2024, Central Florida LEPC Meeting Minutes
Motion	Mary Hartney
Second	James Villarreal
Approved:	Passed

3. Old Business

- a. Dan reminded attendees that the Polk County Landfill Tabletop Exercise is still scheduled on August 7, 2024. Curtis noted the exercise is currently full for observers; however, if you are interested please let him know so he can put you on a list to attend if space becomes available.
- b. 2024 ERG Books are available for pickup following today’s meeting. Dan also reminded attendees that there are options available online:
<https://www.phmsa.dot.gov/training/hazmat/erg/emergency-response-guidebook-erg>

4. New Business

- a. Matt Bailey presented information on Polk County Fire Rescue including a history of the firehouse, the original volunteer team and the hazmat/tech team that is currently on site. A warehouse tour was provided for in-person attendees.
- b. Approve the updated Resolution 2024-01 adopting 2024 Hazardous Materials Emergency Plan

Actions Requested:	Approve the updated Resolution 2024-01 adopting 2024 Hazardous Materials Emergency Plan
Motion	Mary Hartney
Second	Codi Donahoe
Approved:	Passed

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- c. Incident Report(s) Discussion for the Region
Burt McKee discussed the ongoing issues with the Old Castle facility in Auburndale with its silica release.

Mary Hartney with Florida Fertilizer and Agrichemical Association appreciated the response from Fire Rescue for a conveyor belt fire they had in the warehouse.

5. Subcommittee Reports

- a. Membership applications included two new primary members. Curtis reported that the application process may change to help facilitate easier membership acceptance for local LEPC's. The state would then appoint/approve members on a yearly/bi-yearly basis.
 - i. Justin Straka, Primary, Lineage Logistics
 - ii. Gary Doyen, Primary, AOC
- b. Staff provided a recap of the July 2024 State Emergency Response Commission (SERC) for Hazardous Materials meeting. It primarily focused on a few topics including lithium-ion batteries and PFAS foam at fire departments. Additionally, offshore pipeline team training is complete, and a report will be put together to share. No new appointed primary nor alternate members. The next SERC, TTF, and LEPC Chairs and Coordinators Meetings will be held:
 - 1. SERC's Training Task Force – October 17, 2024 in Orlando, FL
 - 2. SERC's LEPC Chairs and Coordinators – October 17, 2024 in Orlando, FL
 - 3. SERC – October 18, 2024 in Orlando, FL
- c. Training
 - i. Upcoming Florida Division of Emergency Management Training Calendar
<https://trac.floridadisaster.org/trac/trainingcalendar.aspx>
You can find those trainings online with the link above, search for FDEM Region 4 or 6
 - ii. TRANSCAER
<https://www.transcaer.com/training/training-events/us-fl>
See attached list

6. Comments from Members/Public

Paul Shannon took time to recognize the Central Florida LEPC and all the work they do for the community and Polk County Fire Rescue. Many trainings provided have helped members develop skills and knowledge for officers including the Fire Chief.

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Matt Currie shared the details of two available programs for LEPC members; 1. The ChemLock program includes information on how to store chemicals and 2. The Stakeholders program can provide a “safe” report option where members can obtain information on physical security. Both programs are free and voluntary.

James Villareal shared information on upcoming trainings as well as information that Paradigm meetings are coming up. The training may include a coordinated response exercise. The Lakeland meeting/training will be on 10/8/2024.

7. Next CF-LEPC Meeting

November 14, 2024 at 9:30am – Location TBD. This meeting will include the pipeline operators within the region.

8. Adjourn

Meeting adjourned at 10:33 a.m.

Respectfully submitted,

Dan Bartle, LEPC Chairman

This meeting was duly advertised in the July 18, 2024 issue of the Florida Administrative Register, Issue: 50/141



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State Training and Events Schedule

The following schedule is provided by Florida Division of Emergency Management (FDEM) to keep our customers advised of events and training opportunities throughout the state.

REMINDER: Information on these pages changes frequently. It is recommended that you check the site weekly to stay abreast of important changes.

[Training and Events Links](#) | [Frequently Asked Questions](#) | [FDEM Course List](#)

Search Criteria

Course No.

Region

From

Course Name

County

To

Jump to a month

[November 2024](#) | [December 2024](#) | [January 2025](#)
[February 2025](#)

November 2024 Training and Events

Date	Region	City/ County	Name	Status
Nov. 07 - Nov. 08	Region 4	Tampa Hillsborough	G-400_post 5/10/2019 - G-400_post 5/10/2019 Advanced ...	In progress
Nov. 21 - Nov. 22	Region 4	Wauchula Hardee	G-400_post 5/10/2019 - G-400_post 5/10/2019 Advanced ...	Pending

December 2024 Training and Events

Date	Region	City/ County	Name	Status
Dec. 12 - Dec. 13	Region 4	Wauchula Hardee	G-108 - G-108 Community Mass Care Management ...	Not started
Dec. 17 - Dec. 17	Region 4	New port richy Pasco	G-489 - G-489 Management of Spontaneous Volunteers in ...	Not started

January 2025 Training and Events

Date	Region	City/ County	Name	Status
Jan. 14 - Jan. 15	Region 4	New Port Richey Pasco	PER-211 - PER-211 Medical Management of CBRNE Events ...	Not started
Jan. 21 - Jan. 23	Region 4	Lecanto Citrus	G-300_post 5/10/2019 - G-300_post 5/10/2019 Intermedi ...	Not started

February 2025 Training and Events

Date	Region	City/ County	Name	Status
Feb. 11 - Feb. 12	Region 4	Lecanto Citrus	G-400_post 5/10/2019 - G-400_post 5/10/2019 Advanced ...	Not started



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Search Criteria

Course No. Course Name **Jump to a month**
 Region County [November 2024](#) [December 2024](#) [January 2025](#)
 From To

November 2024 Training and Events

Date	Region	City/ County	Name	Status
Nov. 05 - Nov. 07	Region 6	Cape Coral Lee	L-984 - L-984 Strike Team/Task Force	In progress
Nov. 12 - Nov. 14	Region 6	Naples Collier	G-300_post 5/10/2019 - G-300_post 5/10/2019 Intermedi ...	Pending
Nov. 15 - Nov. 16	Region 6	Naples Collier	PER-334 - PER-334 When Disaster Strikes: Prepare, Act ...	Pending

December 2024 Training and Events

Date	Region	City/ County	Name	Status
Dec. 10 - Dec. 11	Region 6	Cape Coral Lee	G-400_post 5/10/2019 - G-400_post 5/10/2019 Advanced I ...	Not started
Dec. 12 - Dec. 12	Region 6	Cape Coral Lee	G-191 - G-191 Emergency Operations Center/Incident Co ...	Not started
Dec. 16 - Dec. 17	Region 6	Cape Coral Lee	G-205 - G-205 Recovery from Disaster: The Local Gover ...	Not started

January 2025 Training and Events

Date	Region	City/ County	Name	Status
Jan. 14 - Jan. 16	Region 6	Naples Collier	G-2300 - G-2300 Intermediate Emergency Operations Cen ...	Not started