

# CENTRAL FLORIDA REGION LOCAL EMERGENCY PLANNING COMMITTEE

*DeSoto, Hardee, Highlands, Okeechobee, and Polk Counties*



Quarterly Meeting Agenda  
November 17, 2022 | 9:30 A.M.

## IN PERSON

A-C-T Environmental & Infrastructure  
1875 West Main Street  
Bartow, FL 33830  
*Once on property, we will be in the  
building on the right.*

## VIRTUAL VIA GOTOMEETING

Please join my meeting from your computer,  
tablet or smartphone.

<https://meet.goto.com/291907973>

You can also dial in using your phone.

United States: [+1 \(571\) 317-3122](tel:+15713173122)

Access Code: 291-907-973

### 1. Call to Order

- a. Pledge of Allegiance
- b. In Person and Virtual Attendance

### 2. Approve Draft August 18, 2022 Central Florida LEPC Meeting Minutes (attached)

### 3. Old Business

- a. October 2022 SERC Meetings were cancelled due to Hurricane Ian
  - i. Pending Primary Members
    1. Jon Belcher, FDEP Southwest District, Local Environmental
    2. Heidi Hoffman, FDEP South District, Local Environmental
  - ii. Pending Alternate Members
    1. Stacy Smith, Hardee County, Emergency Management

### 4. New Business

- a. Cyber Florida Presentation
- b. Jasson Drinkard with A-C-T Environmental & Infrastructure
- c. Proposed 2023 LEPC Meeting Calendar
  - i. 1<sup>st</sup> Quarter – February 23, 2023 at 9:30am, Volunteer Location
  - ii. 2<sup>nd</sup> Quarter – May 4, 2023 at 9:30am, Volunteer Location
  - iii. 3<sup>rd</sup> Quarter – August 3, 2023 at 9:30am, Volunteer Location
  - iv. 4<sup>th</sup> Quarter – November 16, 2023 at 9:30am, Volunteer Location
- d. Incident Report(s) Discussion for the Region

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## 5. Subcommittee Reports

- a. Membership
  - i. Proposed Quarter Member Appointments
- b. State Emergency Response Commission (SERC) for Hazardous Materials
  - i. Next SERC, TTF, C&C Meetings - January 2023 in conjunction with the 2023 Annual Hazmat Symposium.
- c. Training
  - i. Central Florida LEPC Virtual EPCRA | E-Plan | Tier 2 Workshop  
Jan 26, 2023, 9:00 – 11:00 AM  
Please join my meeting from your computer, tablet or smartphone  
<https://meet.goto.com/552091989>  
You can also dial in using your phone  
Access Code: 552-091-989  
United States: [+1 \(872\) 240-3412](tel:+18722403412)
  - ii. Upcoming Florida Division of Emergency Management Training Calendar  
<https://trac.floridadisaster.org/trac/trainingcalendar.aspx>
    1. FDEM Region 4
      - a. 2019 V G300: Intermediate ICS for Expanding Incidents
      - b. G228: Local Volunteer and Donations Management
      - c. G400: Advanced Incident Command
      - d. AWR-302 Pipeline Security for Rural Communities
    2. FDEM Region 6
      - a. 2019 V G300: Intermediate ICS for Expanding Incidents
      - b. G400: Advanced Incident Command
      - c. L-962 NIMS ICS All-Hazards Planning Section Chief
  - iii. TRANSCAER  
<https://www.transcaer.com/training/training-events/us-fl>
  - iv. 2022 FL Hazardous Materials Training Symposium (January 17-20, 2023)  
<https://www.flhazmatsymposium.org> – Registration on hold

## 6. Comments from Members/Public – Please announce yourself before you speak

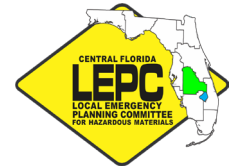
## 7. Next CF-LEPC Meeting

- a. February 23, 2023 at 9:30am, Location to be Determined

## 8. Adjourn

# CENTRAL FLORIDA REGION LOCAL EMERGENCY PLANNING COMMITTEE

*DeSoto, Hardee, Highlands, Okeechobee, and Polk Counties*



CHAIRMAN: Dan Bartle  
VICE-CHAIR: Garrett Parnell

## Quarterly Meeting Minutes August 18, 2022 at 9:30 a.m.

A-C-T Environmental & Infrastructure 1875 West Main Street Bartow, FL 33830 and  
GoToMeeting Option: <https://meet.goto.com/324338493>. You can also dial in using your phone.  
Access Code: 324-338-493

### 1. Call to Order

A. Garret Parnell called the meeting to order followed by the Pledge of Allegiance.

B. Those in attendance both online and in-person included:

#### Community Groups

- Mary Hartney, FL Fertilizer and Agrichemical Association

#### Emergency Management

- Amalia Arista, Hardee Co. EM
- Ashley Shive, ACT

#### Facility Owners and Operators

- Greg Hall, Publix Super Markets, Inc.
- James Villarreal, Gulfstream Natural Gas
- Gary Doyen, Mosaic Fertilizer
- Jenna Downing, Westlake Epoxy
- Keith Hazzard, Burris Logistics
- Calvin Bates, Vandolah Power Co., LLC

#### Firefighting

- Garrett Parnell, Polk Co. Fire Rescue

#### Health

- Vivian Hartzell, FL Dept. of Health in Hardee County

#### Local Environmental

- Ben Skidmore, Hull's Env. Services
- Todd Tanner, Haz Mat Special Services
- KC Straub, Haz Mat Special Services

#### Public

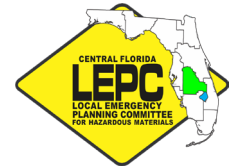
- Bianca B, Haz Mat Special Services
- Jon Belcher, FDEP, OER
- Matthew Vincent, FDEP
- Stacy Smith, Hardee Co. EM
- Brian Heard, The Sustainable Workplace Alliance
- Doug Lillie, Burris Logistics
- Tim Deese, Burris Logistics
- Dan Webb, Burris Logistics
- Jason Drinkard, A-C-T
- Brian Newhouse, Highlands Co. EM
- Donte Shepherd, DeSoto Co. EM

#### Staff

- Curtis Knowles, LEPC Staff
- April DaSilva, LEPC Staff

# CENTRAL FLORIDA REGION LOCAL EMERGENCY PLANNING COMMITTEE

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## 2. Approval of the May 19, 2022 Central Florida LEPC Meeting Minutes

Actions Requested:	Approve Draft May 19, 2022 Central Florida LEPC Meeting Minutes
Motion	Gary Doyen
Second	Ashley Shive
Approved:	Passed

## 3. Old Business

The last SERC meeting held in July had a quorum and approved New Primary Member Appointments and New Alternate Member Appointments, see below:

### New Primary Member Appointments:

Garrett Parnell, Polk County Fire, Firefighting  
Todd Tanner, Haz Mat Special Services LLC., Local Environmental  
Ashley Shive, A-C-T Environmental & Infrastructure Inc., Emergency Management  
Joe Noel, Florikan, LLC, Facility Owners and Operators  
Doug Lillie, Burris Logistics, Facility Owners and Operators  
Greg Hall, Publix, Facility Owners and Operators  
Ben Skidmore, Hulls Environmental Services, Local Environmental  
Wes Allen, Florida Gas Transmission, Facility Owners and Operators

### New Alternate Member Appointments:

Robert Alleva, Publix, Facility Owners and Operators  
Brandon Hooper, Hulls Environmental Services, Facility Owners and Operators  
KC Straub, Haz Mat Special Services LLC., Local Environmental

## 4. New Business

### A. Ashley Shive with A-C-T Environmental & Infrastructure

Ashley Shive with A-C-T Environmental & Infrastructure reminded attendees that a tour of the ACT facility will be after the meeting. A-C-T is celebrating its 35th anniversary and has pledged to donate \$3,500.00 to various charities. Seven have been awarded with three left remaining. Ashley provided a quick overview of A-C-T the company. Ashly discussed and highlighted several examples of incidents.

### B. Thomas Yatabe – SERC Award or Certificate of Appreciation Nomination

Included in the packets was an application for a member of the LEPC, business, individual, etc. for recognition. The state takes nominations to review then nominations attend the SERC meeting. These are for individuals who have done great work throughout

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the year and are recognized on the State level. Curtis will need applications back in the next 3 weeks. Curtis suggested Domenic LetoBarone to be one of the nominations as he served on the SERC and Central Florida LEPC's training task force for several years. No additional nominations were provided.

C. Incident Report(s) Discussion for the Region

Garrett Parnell, Vice Chair, discussed an ammonia release in Lake Wales FL caused by a lightning storm. Some suction piping stopped working with ammonia still in the pipe that caused a failure in the relief valve. Approximately 100 gallons of ammonia was released, and 3 individuals were monitored by medical personnel. Pre-planning and being familiar with staff were very helpful during the incident. Discussion followed and questions were answered. Training emphasizes the importance of learning how to improve.

**5. Subcommittee Reports**

A. Membership

Curtis received several applications and will process them for the next SERC meeting in October. If anyone would like to be a member, please contact Curtis after the meeting.

The proposed quarter Primary Member appointments include:

- Jon Belcher, FL DEP, Local Environmental
- Stacy Smith, Hardee County EM, Emergency Management
- Heidi Huffman, FDEP South District, Local Environmental

B. State Emergency Response Commission (SERC) for Hazardous Materials

Curtis reported, during the SERC meetings, a long list of action items were reviewed and approved including minutes and appointments for all LEPC's across the state. The FDEM will be shifting their seven regions across the state to align with the LEPC regions in the next 3-5 years. However, Regional Domestic Security Task Force regions will not change. A grant manager is retiring at the State and that position will not be refilled. The pilot training program was completed for offshore hazmat. Several lessons were learned, and the training curriculum will be revised and relaunched. Curtis suggested being able to send the Polk County Hazmat Team to this training because of how many lakes/rivers are in the area. During the meeting it was discussed that the state would like local LEPC's to investigate various programs/manuals. Some training classes have been pre-approved. The State would like to see each LEPC create a list of what trainings they will need on a three-year rotation. Curtis discussed how we were able to hire a training consultant to work on LEPC training classes going forward. Also discussed, was the need to have a training subcommittee for our local LEPC.

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C. Training

After the last LEPC meeting, Curtis met with Ashley Shive to go over her taking on the role of our LEPC Training Task Force Chair. Ashley agreed to be our new TTF Chair. Todd Tanner with Haz Mat Special Services volunteered to be Vice Chair and will discuss a few questions with Curtis before he can commit to this role.

Curtis provided the website for the Florida Division of Emergency Management's Training Calendar: <https://trac.floridadisaster.org/trac/trainingcalendar.aspx>. Trainings listed here are free to attend. Some standards have changed so please be aware that some advanced trainings will require new training. Below are a few classes in our Region:

- FDEM Region 4
  - G557: Rapid Needs Assessment
  - G400: Advanced Incident Command
  - FL601: Preliminary Damage Assessment
  
- FDEM Region 6
  - G191: Incident Command System / Emergency Operations Center Interface
  - G2300: Intermediate Emergency Operations Center Functions
  - G300: Intermediate Incident Command
  - L984: Strike Team / Task Force
  - G400: Advanced Incident Command

Curtis included additional information on training and conferences below. Please reach out to Curtis if you want to attend the Conferences. The LEPC can sponsor attendees however, you must get with Curtis first to ensure funding is available.

- TRANSCAER
  - <https://www.transcaer.com/training/training-events/us-fl>
  - Liquefied Natural Gas (LNG) Safety & Emergency Response Training
  
- 2022 HotZone Conference, Houston TX (October 20-23, 2022)
  - <https://hotzone.mobi>
  
- 2022 FL Hazardous Materials Training Symposium (January 17-20, 2023)
  - <https://www.flhazmatsymposium.org> – Registration opens October 1, 2022

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**6. Comments from Members/Public**

James Villarreal with Gulfstream Natural Gas

Curtis sent out their Paradigm meeting that will be across the state. They will be running a clean PIG in Sept. and Smart PIG will be in October. Please reach out to James if you have any questions or want more information about classes/meetings.

Bryan Heard with The Sustainable Workplace Alliance (SWA)

This is his first time in attendance. His company conducts trainings across the US to include several trainings for the private sector as well as education of citizens. He would like to support the LEPC, please let him know if his company can help.

**7. Next LEPC Meeting**

The next LEPC meeting will be on November 17, 2022 at 9:30am. No one volunteered to host the next meeting at the meeting; however, Curtis requested if someone would like to host to let him know.

**8. Adjourn**

Garrett Parnell adjourned the meeting.

Respectfully submitted,

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Garrett Parnell, LEPC Vice Chairman

This meeting was duly advertised in the August 3, 2022 issue of the FLORIDA ADMINISTRATIVE REGISTER, Issue: 48/151.